

Dear Colleagues,

Due to unforeseen circumstances, the call for the 2015-2016 enrolment figures comes out much later than anticipated. Because of that I am asking you to respond quickly to this request.

Please fill out the excel form, change the file name so that it includes the name of your university, and return the document vial e-mail to me ursula.baer@ubc.ca **by October 7, 2015.**

Attached are two documents:

- the survey form (a fillable excel file)
- a pdf-file containing short instructions and answers to frequently asked questions

I very much appreciate your help in collecting this information. Please let me know if you have any questions.

Many thanks and kind regards,

Ursula Baer